

Resources, Performance and Development Overview and Scrutiny Committee

13 January 2009

Agenda

A meeting of the Resources, Performance and Development Overview and Scrutiny Committee will be held at the **SHIRE HALL, WARWICK on TUESDAY, 13 JANUARY 2009 at 10.00 a.m.**

The agenda will be: -

1. General

(1) Apologies.

(2) Members' Disclosures of Personal and Prejudicial Interests.

Members are reminded that they should disclose the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is a prejudicial interest the Member must withdraw from the room unless one of the exceptions applies.

'Membership of a district or borough council is classed as a personal interest under the Code of Conduct. A Member does not need to declare this interest unless the Member chooses to speak on a matter relating to their membership. If the Member does not wish to speak on the matter, the Member may still vote on the matter without making a declaration'.

(3) Minutes of the meeting held on the 11 November 2008 (copy attached) and Matters Arising.

2. Public Question Time (Standing Order 34)

Up to 30 minutes of the meeting is available for members of the public to ask questions on any matters relevant to the business of the Resources, Performance and Development Overview and Scrutiny Committee.

Questioners may ask two questions and can speak for up to three minutes each.

For further information about public question time, please contact Pete Keeley on 01926 412450 or e-mail petekeeleey@warwickshire.gov.uk

3. Items for Future Meetings and Forward Plan Items Relevant to the Work of the Committee.

Report of the Strategic Director of Performance and Development.

The report details provisional items for future meetings of the Committee. It also details decisions to be taken by the Cabinet in the next six months which are relevant to the work of the Committee, as taken from the Forward Planning System. This report is to follow and will be forwarded separately.

Recommendation:

That the Committee comment on/note the items.

For further information please contact Pete Keeley, Principal Committee Administrator. Tel 01926 412450, e-mail petekeeleey@warwickshire.gov.uk

4. The Corporate Business Plan 2009-12

Report of the Strategic Director of Performance and Development.

This report presents the first draft of the 2009-12 Corporate Business Plan prior to its consideration at Full Council on 3rd February 2009

Recommendation

The Resources, Performance & Development Overview & Scrutiny Committee are recommended to:

- Comment on contextual information as presented in the first section of the Plan and scrutinise the specific targets set out under the second section of the Plan
- Identify any comments and amendments to be considered when Full Council considers the Corporate Business Plan on 3rd February 2009

For further information please contact: Monica Fogarty, Head of Change Management. Tel: 01926 412514. e-mail

monicafogarty@warwickshire.gov.uk or Gereint Stoneman, Corporate Planning Manager. Tel. 01926 412378, e-mail gereintstoneman@warwickshire.gov.uk

5. Recruitment Practice Standards

Report of the Strategic Director of Performance and Development.

This report confirms that since the establishment of the HR Service Centre compliance with corporate recruitment standards has improved significantly, particularly in relation to obtaining references.

Recommendation:

That the Committee note the improvement in rates of compliance with corporate recruitment standards that has occurred since the establishment of the HR Service Centre.

For further information please contact: Bob Perks, Head of Human Resources Tel 01926 412027 or Martyn Thompson, Deputy Head of Human Resources 01926 412704.

6. Health & Safety Annual Report

Report of the Strategic Director of Performance and Development

To present a copy of the County Council's Health and Safety Annual Report for 2007/2008.

Recommendation:

That Members of the Committee receive a copy of the Health and Safety Annual Report for 2007/2008 and note the issues raised.

For further information please contact: Colin Jones, Health & Safety Manager Tel: 01926 412134

7. Review of Customer Focus

Report of the Chair of the Members' Panel.

A panel of Councillors from the Committee as spent the last few months examining the extent to which this authority is customer focussed and considering ways in which customer service can be enhanced. The panel's report and recommendations are submitted for the Committee's consideration.

Recommendation:

That the Resources, Performance and Development Overview and Scrutiny

Committee endorses the panel's recommendations and agrees them being forwarded to Cabinet for adoption.

For further information please contact: Paul Williams, Scrutiny Officers. Tel 01926 418196, e-mail paulwilliams@warwickshire.gov.uk

8. Results of the Citizens' Panel Survey on the 2009/10 Budget and County Tax

Report of the Strategic Director of Resources.

This report provides members with the results from the public consultation on the 2009/10 Budget and Council Tax.

Recommendation

That Members comment on the feedback received from the Citizens Panel Survey on the 2009/10 Budget and Council Tax.

For further information please contact: Rob Phillips, Corporate Accountant. Tel: 01926 412860, e-mail robertphillips@warwickshire.gov.uk

9. Any Other Items

which the Chair decides are urgent.

**Shire Hall,
Warwick**

**JIM GRAHAM
Chief Executive**

Resources, Performance and Development Overview and Scrutiny Committee Membership

County Councillors

John Appleton, George Atkinson, David Booth (Chair), Les Caborn, Tom Cavanagh, Chris Davis, John Haynes (Deputy Chair), Brian Moss, Raj Randev, Dave Shilton, Ian Smith and John Vereker.

Cabinet Members

Councillor Alan Cockburn (Resources)
Councillor Peter Fowler (Partnerships and Localities)
Councillor Heather Timms (Corporate Services)

General Enquiries: Please contact Pete Keeley on 01926 412450 e-mail: petekeeley@warwickshire.gov.uk